

## **How we use your information**

### **Information we collect**

By this form, the Bank of England collects personal data about you. This information includes your professional contact details and any special requirements relating to your participation in this event (as provided).

### **Why we need your personal data**

We collect your personal data to host, manage and coordinate attendance at this event, and to provide you with access to the event premises in accordance with applicable security requirements.

It is in our legitimate interest to process your personal data as part of promoting understanding of the Bank's unique role, fostering better working relationships and providing educational materials to firms and the general public.

If you provide us with any information that could be considered of a special category (for example, information to make special arrangements for building access), we process this data with your consent. You may withdraw your consent at any time by emailing

[CentralSouthernAgency@bankofengland.co.uk](mailto:CentralSouthernAgency@bankofengland.co.uk)

### **What we do with your personal data**

We use the information to prepare and co-ordinate the event, including managing access to the premises. We may also contact you with any queries, or additional updates about the event. We may use your data to invite you to future events, and to assess and better manage future events.

Photos may be taken at the event, and subsequently used as part of our awareness activities. Please let us know if you would prefer not to be photographed.

We will keep your registration data for 5 years from your last interaction with us. We will retain photographs for as long as is necessary to support our ongoing awareness activities.

### **Your rights**

You have a number of rights under data protection laws (for example, you have the right to ask us for a copy of the personal data the Bank holds about you. This is known as a 'Subject Access Request'). You can ask us to change how we process or deal with your personal data, and you may also have the right in some circumstances to have your personal data amended or deleted.

To find out more about those rights, to make a complaint, or to contact our Data Protection Officer, please see our website at [bankofengland.co.uk/privacy](http://bankofengland.co.uk/privacy)

### **More information**

The Bank's Data Protection Officer can be contacted via the details above and you can also find out more about how the Bank deals with your personal data via the 'Privacy' link at the bottom of our website ([www.bankofengland.co.uk](http://www.bankofengland.co.uk)).