



## How we use your information

### Information we collect

Through signing up for CCBS events, the Bank of England ('we' or the 'Bank') collects personal data about you.

This information includes your contact details, and any special requirements relating to your participation in this event (as provided)

### Why we need your personal data

We collect your personal data to host, manage and co-ordinate attendance at the event and to provide you with access to the event premises in accordance with applicable security requirements. We will also use your personal data to provide any special arrangements for you (if required). We host events in support of our functions as a regulator and a Central Bank. We therefore process your data as necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Bank. Your information may be shared with other parts of the Bank of England for the purpose of the Bank's business and related activities.

If you provide us with any information that could be considered of a special category (for example, information to make special arrangements for building access), we process this data with your consent. You may withdraw your consent at any time by emailing [ccbsinfo@bankofengland.co.uk](mailto:ccbsinfo@bankofengland.co.uk)

### What we do with your personal data

We use the information to register you and to prepare and co-ordinate the event. We also use your personal data to contact you with event information such as responses to queries, changes of schedule and programme announcements and publications. Your name will also be included on an attendee list which will be circulated to participants based in various jurisdictions. We may use your data to invite you to future events and to assess and better manage future events. If you have any concerns about this, please let us know at [ccbsinfo@bankofengland.co.uk](mailto:ccbsinfo@bankofengland.co.uk). Your information will not be disclosed to any marketing firms.

Where we hold events jointly with other organisations, such as the Financial Conduct Authority (FCA), we may share attendance information restricted to event co-ordination only. If the event is hosted at an external location, your full name will also be shared with that organisation to facilitate your access to the building.

Photos may be taken at the event and subsequently used as part of our awareness activities. Please let us know if you would prefer not to be photographed.



We utilise a third party provider, MailChimp, based in the US, to deliver our programme announcements and publications using data transfer methods recognised by EU data protection law (standard contractual clauses). For more information about MailChimp's security practices and privacy policy visit [mailchimp.com/legal/privacy/](https://mailchimp.com/legal/privacy/). You can request that we cease communications by unsubscribing via MailChimp or writing to us at [ccbsinfo@bankofengland.co.uk](mailto:ccbsinfo@bankofengland.co.uk).

We also use a third party provider for storing our data; data is stored at the Microsoft Azure Data Centre in Oxford, UK.

To host our webinars we use a third party provider GoToWebinar services provided by LogMeIn, based in the US. LogMeIn uses data transfer methods recognized by EU data protection law (including standard contractual clauses). For more information about LogMeIn's security practices and privacy policy visit <https://www.logmeininc.com/legal/privacy>.

We will keep your personal data for 5 years from your last interaction with us. We will retain photographs for as long as is necessary to support our ongoing awareness activities.

### **Your rights**

You have a number of rights under data protection laws (for example, you have the right to ask us for a copy of the personal data the Bank holds about you. This is known as a 'Subject Access Request'. You can ask us to change how we process or deal with your personal data, and you may also have the right in some circumstances to have your personal data amended or deleted.

To find out more about those rights, to make a complaint, or to contact our Data Protection Officer, please see our website at [bankofengland.co.uk/privacy](https://bankofengland.co.uk/privacy)