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14.

125

221.

hedgers

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	Francis G. ager. D. s.o. sub-agent, appointed	14.
	John D. Mackenzie, sub-agait at the Leeds Branch, appointed Sub-agait.	iA.
	Lewis M. Coles, Deputy Chief Clerk appointed Chief Clerk.	15
	Walter H. Christian, Superintendent at the Manchester Branch appointed Deputy Chief	
	Clerk.	ıs.
	Lo.	
Loans	to Government.  See "Exchequer",  "Deficiency advances", and	
-	" Ways and Means advances".	
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Lubboch	Mr Cecil, Resolution of the Court on his retirement from the position of Deputy Governor	3.
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Machenzie	sub-agent at the Liverpool Branch	14,
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	160.	
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1000000	granted a gratulty of £100	123.
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	Frederich W. Ashford, a Machinist at St Luke's. £162:2:8	96.
	Francis J. Green, a Cashier. £349:10:-	123.
	Ebenezer Noaks, Chief Clerk, Bristot Branch. \$352: 13:4	131.
	Arthur Arnold, a gate Porter. £119:6:4	131.
	Edward J.C. Wiseman, a Cashier. £416:13:4	147.
	Henry Kirkham, an Engineer at St Luke's. £ 116:16: -	162.
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Peppiattna		
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	appointed assistant Principal in	

the Discount Office

Porters

House, ic. 7. C Cooper, a House Porter, appointed a Gate Porter

170.

68.

249.

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Ra.

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Re

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to be thief Clerk. 34.

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Paper Store

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the position of Deputy Governor. 3.

That while Sir Gordon Navine is assisting the Governors and the Comptroller his

signature be accepted in her of that of one of the Governors.

That the Manks of this Court be conveyed to Miss Harriet Worthwigton for the potrait of her grand father, M' James Worthwigton, formerly a Principal of the Account ant's Discount Office.

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Saunders	JE. an assistant in the Cashier's Department	
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Trotter

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159.

Vo.

Votes

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Permission granted to Messro G.G. Sandeman Sons to, customers, to use the Bank's role at a Meeting of the Bodega G. Hod in respect of Shares in that Company preded by them as Security for possible advances 74/5

Wa.

Ways and )

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Walker

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Warner

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Wedgwood.

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in he Cashier's Department,

Wesley

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33.

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133.

220.

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White

9.3., granted a personal additional salary of \$50

White

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171.

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granted permission to join in Board of The Central Insurance Liet.

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147.

Withers & B., granted a personal additional salary of £25

221.

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209.

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E E Dorew

Dy Evans

am greene

E. E. Woolger

Heather Judgeon

3. D.m. Fairlie 11. K.m. L. Simpson

3. C.E. Jordan 11. 4 J. Harrison

3. Editi Jupp 11. D. E. Stowell

3. G.E. weathy 16. a.B. Crook

3. E. E. Standy 20. D.R. Candy

Margarel Riddel 3. Drn Stopmall 20. M. a Hikchell

26

26

26.

29.

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	J. M. Bussell. 59.	my Wollon. 162.	M. Saunders	227.
	Le Patrick. bs.	M.R. Smith. 177.	M. Doherty	227.
	a c.Brown. bb.	V.E Deane. 179.	W.R. Thomas	240.
	Kwa gardner bb.	G. W. Smith. 179.	Eh. Irotter	LAS
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No. in the change	Charles E. Dunkin, Foreman of Works
W	appointed clerk of Works. 35/6.
The second	John S. Smith, Assistant in the Works
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yeomans	H.B.C. a supernumerary Deputy Principal in
The state of	the Cashiers Department appointed assistant
	Principal in the Branch Banks Office. 33

### PRIVATE.—Not to be taken out of the Bank.

# Outline of the New Scheme of Salaries.

To come into force on the 1st March, 1926; to be subject to review every 5 years.

Part of salary of Male Staff, other than Probationary Clerks and Assistants, and of Women Clerks of rank of Senior Clerk and upwards, to be "at risk" and subject to review annually.

"Old salary" when mentioned in this Scheme to be interpreted to include ordinary, class, additional, personal, supplementary and adjustment salaries, which would have been payable as from 1st March, 1926, under old scheme, and bonus at 45 %.

All promotion and increases of salary to be subject to Reports and to special acceleration for merit.

Any Clerk found to be unsuitable may be required to resign on notice stated in terms

All Clerks shall be carried over to the New Scheme in their present grades.

### PERMANENT MALE STAFF.

Salary Scale. Probationary Clerks and grades above Senior Clerk - One column salary. Remainder of Staff - Two column salary. Personal salary may be granted at pleasure of Court.

Age on entry 18 and under 22. Candidates.

Introduction by Director, or Firm, or person known to the Bank.

Probationary Clerks. Period 3 years.

Commencing salary £150 with increase after 2 years.

Maximum period approximately 21/2 years. Assistants.

Allocated to a Department, without choice, but not fixed.

May apply for transfer to another Department, but the option of granting such request shall remain with the Bank.

Increase of salary on 1st March next following the expiry of 6 months' service as Assistant.

Classed Staff. Fixed in a Department.

Four Classes as at present—no fixed establishment.

Within Classes :-

In 4th Class 4 increases of salary.

" 3rd " ... å

" 2nd

A Clerk may be promoted exceptionally for merit at any time and will in the ordinary course be considered for promotion when, by seniority or merit, he has received the full number of increases in his Class.

Classed Staff .- Continued.

For increases of salary in Special Offices see below.

Maximum salary of Ordinary 1st Class Clerks, £670.

Special "Star" section of 1st Class—selected for merit—3 annual increases.

Maximum salary, £700.

Every Clerk who remains in the 4th Class for more than 7 years,

, 3rd , 8 years, , 2nd , 8 years,

or who is not considered eligible for promotion, will be given an opportunity or may be required to resign on terms to be settled individually at the pleasure of the Court.

Senior Clerks.

Appointed as required-no fixed establishment.

Three annual increases, the first to be granted on 1st March next following the expiry of 6 months' service as a Senior Clerk.

Maximum salary, £725.

Special Offices.

In the Chief Accountant's, Chief Cashier's, Branch Banks and Secretary's Offices:—

The Chief Clerk shall rank as a Deputy Principal, The Second Clerk ,, Superintendent,

The Third Clerk in the Secretary's Office shall rank as a Senior Clerk; the extra salary now paid to the first three Clerks in this Office to be continued to the present holders as personal salary but not to attach to the posts in future.

Until otherwise ordered, increases of Class Salary to 1st, 2nd and 3rd Class Clerks permanently employed in the Offices named shall be :--

In the Chief Cashier's Office

At three times the rates stated in the scale.

In the Chief Accountant's Office

" Branch Banks Office

" Secretary's Office

" Audit Department

At twice the rates stated in the scale.

The Chief Accountant and the Chief Cashier shall, when necessary, ask for special promotion for Clerks in the Chief Accountant's Correspondence and Discount Offices respectively.

The Clerks in the Secretary's Office shall be inter-changeable with Clerks in the other Departments.

Cashiers and Sub-Cashiers.

Senior Cashier £1,200; to rank as a Principal.

Second Cashier, personal salary in addition to his salary as Cashier.

Cashiers £900; to be appointed from Senior Clerks and upwards, or from Sub-Cashiers who have served as Senior Clerks and upwards.

Sub-Cashiers  $\pm 850$ ; to be appointed from 1st Class Clerks and upwards.

Numbers of Cashiers and Sub-Cashiers to be approximately equal.

Appointment to each grade to be by House Seniority of men eligible.

Appointed as required—no fixed establishment.

perintendents and those ranking as such.

£ 750.

Appointed as required-no fixed establishment.

incipals, Deputy-Principals, Assistant-Principals and those ranking as such.

with exceptions as shown in the Scale.

Appointed as required—no fixed establishment.

Sub-Treasury
In-Tellers Office
When present Principals are transferred, or retire, to be controlled by Deputy Principals—any additional salary to be personal.

Scale salaries only payable to single holders of any post-joint holders to be considered specially.

Branches

Agent—according to Branch—£1,600, £2,000 or £2,500.

Sub-Agent , £1,000 or £1,250,

Acting Sub-Agent-£900.

House Allowance, when granted-£225 a year.

Chief Clerk-according to Branch-£800, £900 or £1,000,

Deputy Chief Clerk-£800,

Special Allowance of  $\pounds 26$  a year to all Clerks at Country Branches up to and including Chief Clerk.

- On completing 5 years' service in the "Classed" Staff at the Branches a Clerk may claim to return to the Head Office, and arrangements for the transfer shall be made as soon as possible.
- At any later period a Clerk may apply to return to Head Office, or to be moved to another Branch, but the option of granting such request shall remain with the Bank.
- No Clerk to be excluded from consideration for positions at Head Office because he is serving at a Branch.

Until otherwise determined, Branches shall be graded as follows :-

1st Grade: Manchester, Liverpool, Western and Law Courts,

2nd Grade: Birmingham, Leeds and Newcastle,

3rd Grade: Bristol, Hull and Plymouth.

### AUXILIARY MALE STAFF.

Salary.

Maximum - £ 550.

No further recruiting.

### Women Clerks.

Luncheon Allowance. All Women Clerks given lunch or £20 per annum in lieu of lunch a Bank's option.

### PERMANENT STAFF.

Entry and Probation. Age on entry 18 and under 21.

Introduction by Director, or Firm, or person known to the Bank.

Period 2 years.

Salary. Commencing salary £ 120.

Ordinary Clerks
3rd Grade Shorthand Typists 
Maximum salary £ 250.

Senior Clerks and 2nd Grade Shorthand Typists } Maximum salary ₤305.

Assistants to Superintendent and Maximum salary £385.

1st Grade Shorthand Typists

Women-in-Charge at Branches £20 additional salary.

Deputy Superintendent £ 450.

Superintendent £ 550.

### AUXILIARY STAFF.

Salary. Ordinary Clerks-Maximum salary £200.

Section Leaders £20 additional salary, rising to £30.

Clerks appointed to Auxiliary Staff since 1st July, 1924, to be offered transfe to Permanent Staff as Probationary Clerks with existing seniority.

No further recruiting.

Adjustment consequent on introduction of New Scale.

- Existing Auxiliary and Probationary Male Clerks and Permanent Women Clerks, whose old salary exceeds salary under New Scale shall receive an adjustment equal to such excess until salary under New Scale becomes greater, when adjustment shall cease.
- Existing Assistants and Clerks of 4th, 3rd and 2nd Class whose old salary exceeds salary under New Scale shall receive an adjustment equal to such excess and in calculating this adjustment the old salary shall be increased by £10 in each year in which such Clerks would be entitled to a Class rise in their present Class under New Scale. Adjustment shall cease when new salary exceeds old salary thus adjusted.
- Clerks now in 1st Class whose old salary exceeds salary under New Scale
  (a) if old salary is less than £670 shall receive an adjustment equal to such excess and in calculating this adjustment the old salary shall be increased by £10 in each year until the old salary thus increased reaches £670; (b) if old salary is £670 or more, shall receive an adjustment equal to difference between old salary and £670, provided that in no case shall salary with adjustment exceed £700.
- Clerks whose salary is adjusted under above Clauses shall be pensioned on salary they would normally receive under New Scale without adjustment.
- Clerks now in the 1st Class after having reached age 50, and having served 5 years in the 1st Class and not being "starred," may elect to be paid advances above £670 or adjusted higher salary to a maximum of £700 by annual increments of £10. Such advances shall not carry pension and in exchange for such advances the pension the Clerk would normally receive under New Scale shall be reduced by an annual amount equal to the maximum advance thus granted.
- Personal salary specially granted to certain Clerks in the Dividend Pay Office in 1902, for late hours and continued under the Salary Scheme of 1906, shall be commuted by one cash payment of three times such personal salary.

Liability for Branch Service.

Probationary Clerks (Male)

London Branches only.

Permanent Male Staff

All Branches.

Reports.

To be made as follows - unless otherwise ordered :-

Probationary Clerks (Men and Women)

Quarterly.

Assistants

Half-Yearly.

The remainder of the Staff

Annually.

Governor's Leave.

Present Regulations confirmed, except that Clerks shall be entitled in the year of their marriage to 27 days at least.

[5]

Overtime. Hours and rates unchanged, except that Cashiers, Sub-Cashiers and Superintendents shall receive no Overtime pay.

Annual Re-Election. As at present.

Income Tax. To be paid by the Staff.

Personal Salary. To be reviewed annually.

To cease on promotion.

Increases of salary to:—
Heads of Departments.

Principals, Deputy Principals, Assistant Principals and those ranking

as such. Cashiers and Sub-Cashiers,

Superintendents, and those ranking as such.

Agents, Sub-Agents, Chief Clerks and Deputy Chief Clerks.

Superintendent and Deputy Superintendent of Women Clerks :-

To be personal.

Officials in Charge, &c. Present Regulations confirmed.

Pension. Ordinary salary.

Class salary-including part "at risk."

Personal salary.

Additional salary, including that paid to Womenin-Charge at Branches and Section Leaders. Pensionable.

Heads of Departments.

Principals, Deputy Principals, Assistant Principals, and those ranking as such.

Cashiers and Sub-Cashiers.

Superintendents, and those ranking as such.

Agents, and Sub-Agents (if appointed from Staff of Bank).

Chief Clerks and Deputy Chief Clerks at Branches.

Superintendent and Deputy Superintendent of Women Clerks.

Pension to be calculated during first 3 years of New Scheme on average salary since inception of New Scheme; afterwards on, 3 years' average.

Classed Staff.

Women Clerks (Permanent and Auxiliary).

Pension to be calculated on salary at date of retirement.

Auxiliary Clerks (Male).

Pension to be £9 a year for every completed year of service.

Maximum £315.

[6]

Pension .- Continued.

Adjustment consequent on introduction of New Scale.

House Allowances.

Special Branch Allowances.

Payment to Women Clerks in lien of lunch.

Allowances for long hours and special work.

Any other special Allowances not mentioned above.

Agents and Sub-Agents appointed from outside the Staff of the Bank are excluded from these pension provisions. Not pensionable.

### SALARY SCHEME.

All increases to be subject to Reports.

### Permanent Male Classed Staff.

Normal promotion and increases of ordinary or class salaries shall take place on 1st March of any year.

### ORDINARY SALARY.

In calculating increases of ordinary salary throughout service the 1st March next following expiry of 6 months' service as Assistant shall be deemed to be the beginning of the 5th year of service.

1st year 2nd year } £ 150,

3rd year £170 with 23 annual increases of £10 - Maximum £400.

#### CLASS SALARY.

Assistant £30 with increase of £5 to £35 on 1st March next following the expiry of 6 months' service as Assistant

4tl	Class	£80 v	with increase	of £5 a	year	to £ 100	
310	Class	£160	do.	£5	do.	£ 185	
2n	d Class	£220	do.	£5	do.	£ 245	
1st	Class	£ 270	do.	£ 10	do.	£300	for special merit
Sei	nior Clerk	£310	do.	£5	do.	£325	

Of the above amounts of Class Salary the following shall be "at risk" and subject to review on the 1st March of any year:—

4th Cl	ass Clerk	*>*	244	£20 p	er annı	ım
3rd	do.	***		£30	do.	
2nd	do.	***		£40	do.	
1st	do.	***	544	£ 50	do.	
Senior	Clerk	***		£ 50	do.	

# Auxiliary Male Staff.

£300 with annual increases of £10 to a maximum of £400 at 40 years of age, £500 at 50 years of age and £550 at 65.

Of salaries not exceeding £450, £20 shall be "at risk." Of salaries over £450, £30 do.

## Male Administrative Staff.

Salaries to be reviewed annually. Increases to be by personal salary.

Chief Cashier	-	-	-		£ 4,500
Chief Accountants	*	-	=	-	£3,000
Secretary				- 1	
Deputy Chief Cashier - =		2			
Principal of the Discount Office					10.73
Principal of the Branch Banks Offi		-	8	2	£ 2,500
	ce.	20	-		
Agents at 1st Grade Branches -	*	5)		-	
Deputy Chief Accountant -	-	41		2 11	
Principal Supervisor at St. Luke's	Dein	tinor	Work		£ 2,000
		time	*** ()[]	15	2 2,000
Agents at the Grane manches	-			17	
Deputy Secretary	2	2	0	-	£ 1,750
Principal, Private Drawing Office	5.			-	
Agents at 3rd Grade Branches				}	± 1,600
Agents at 9th Grade Branches	-		-	- )	
Principal, Chief Accountant's Corre	espon	dence	Offic	ce	
Principal, Dividend Pay Office -		_	-	- 1	£1,500
Second Supervisor at St. Luke's Pr					,
The state of the s					
Sub-Agents at 1st Grade Branches	-		č	-	£ 1,250
Assistant Chief Accountant -		120		- 1	
Assistant Chief Cashier	-				
	-			-	
Assistant Secretary -	-				
Deputy Principal, Discount Office			4		
Deputy Principal, Branch Banks O		-	*)	-	
Staff Superintendent	2	-	4	-	£ 1,200
		2		-	
Supervisor, Printing Section at St.	. Luk	e's P	rintii	ıg.	
Works	-	-	-	2	
Principals of Offices other than those	e men	tione	abo	ve 9v	
Senior Cashier	+	-		- )	
Deputy Principal, Private Drawing	Offic	e.	¥	-	£ 1,100
Supervisor, Security Paper Store	9.1	St	Luke	· . 1	
Printing Works	,	-	-		
Sub-Agents at 2nd and 3rd Grade B	tranck	164	17		
Chief Clerks at 1st Grade Branche		-			
					£1,000
Deputy Principal, Chief Accountant' Office	s Cor	respo -	naen -	- (	
Assistant Principal, Discount Office		_	_	-	
Assistant Principal, Branch Banks	Office	-	-	-	
Deputy Principals other than those	ment	ioner	lalus	ee 31	
	men	ionec	1 4110	10	
2nd Cashier	-	-			
Cashiers	-	-	-	-	
2nd Auditor	-	-	3	-	£900
Acting Sub-Agents	-	-	50.0	-	
Chief Clerks at 2nd Grade Branche	25	-	-27	-	
Deputy Supervisor, Printing Sectio	n, at	St.	Luke	's	
Printing Works	-	-	197	- 1	

# Male Administrative Staff-Continued.

Sub-Cashiers	£850
Deputy Supervisor, Security Paper Store at St. Luke's Printing Works	
Assistant Principals other than those mentioned above Deputy Chief Clerks at 1st Grade Branches -	£800
Chief Clerks at 3rd Grade Branches	
Deputy Staff Superintendent	
Superintendent of Costing	
Superintendents	£750
Of the above salaries the following amounts shall be "at risk":-	
£3,000 and over £300	
£2,000 and under £3,000 - £200	
£ 1,500 and under £ 2,000 = £ 150	
£1,000 and under £1,500 - £100	
£800 and under £1,000 - £75	
£750 £50	

### Permanent Women Clerks.

### ORDINARY SALARY.

1st } year £ 120.

3rd year £140.

4th year £150 with 10 annual increases of £5-Maximum £200.

### ADDITIONAL SALARY.

Merit advances of £5 per annum to a maximum of £50 per annum may be granted at intervals of 3 years, 2 years, or in special cases 1 year.

Increases on promotion, in addition to above,

Senior Clerks
2nd Grade Shorthand Typists ∫ to receive class salary £55 a year of which £15 shall be "at risk."

Assistants to Superintendent | to receive class salary £110 a year with increases of £5 a year to £135 a year, of which £25 shall be "at risk."

Women-in-Charge at the Branches to receive  $\pounds 20$  a year additional salary while so serving.

# Auxiliary Women Clerks.

### ORDINARY SALARY.

1st 2nd } year £ 120.

3rd "£140.

4th ... £150 with increases of £10 every second year to a maximum of £200.

Section Leaders to receive additional salary of £20 a year with increases of £5 every second year to £30 a year.

# Administrative Staff.

Salaries to be reviewed annually. Increases to be by personal salary.

Superintendent of Women Clerks ... £550, of which £40 shall be "at risk." Deputy do. do. ... £450, do. £25 do.

[ 11 ]

# Regulations relating to Pensions.

### PERMANENT MALE STAFF.

- 1. Pensions may be granted, subject to the conditions hereafter mentioned, in accordance with a scale, commencing after the tenth year of service with  $\frac{1}{4}\frac{3}{3}$  of the salary, and advancing by  $\frac{1}{15}$  of the salary for each further year's service, until the expiration of the forty-fifth year of service when the maximum of  $\frac{5}{10}$  (two-thirds) shall be attained.
- Until reaching the age of 60, no Clerk will be entitled to apply for a pension, unless in the opinion of the Bank Medical Officer he is mentally or physically incapacitated for further service.
- 3. All Clerks pensioned before they are 60 years of age shall, until they attain that age, be required to satisfy the Court, from time to time, that no material change has taken place in the circumstances under which the pensions were granted.
  - 4. Every Clerk who remains in the 4th Class for more than 7 years,

,, 3rd ,, ,, 8 ,, ,, 2nd ,, ,, 8 ,,

or who is not considered eligible for promotion, will be given the opportunity or may be required to resign on terms to be settled individually at the pleasure of the Court.

- 5. On completing the 60th year of his age, any Clerk shall be at liberty to apply for a retiring pension, in accordance with the scale.
- 6. On completing the 65th year of his age, the service of every Clerk shall terminate; but he may be granted the maximum pension, although he may not have completed 45 years' service.
- 7. Pensions shall only be granted for approved service, and during the pleasure of the Court.
- 8. Pension shall be based on ordinary salary, class salary—including part "at risk"—and personal salary. Adjustment salary, allowances for house, for long hours or special work and other special allowances shall not rank for pension.

The pension of a Clerk up to and including the rank of Senior Clerk shall be calculated on his salary under New Scale at date of retirement. The pension of those above rank of Senior Clerk shall be calculated during the first three years of the New Scale on the average salary since the inception of the New Scale and thereafter on the average annual amount of salary received during the three years preceding retirement.

- 9. Clerks who entered the service in the years 1919 to 1922 inclusive and were over the age of 22 at the date of entry, shall rank for Pension at age 60 or over as though they had entered the Bank at the age of 22.
- 10. The Court reserve full liberty to continue in their service any person after he has attained the age of 65, with his concurrence, and also to grant any amount of pension, beyond the limits of the scale, for exceptional causes; or any less amount than that specified in the scale, when an estimate of the services rendered appears to justify such a course.
- 11. These Regulations apply to all members of the Clerical Staff elected under the ordinary conditions of entry into the Service, but not to Agents and Sub-Agents appointed from outside the Staff of the Bank.

#### AUXILIARY MALE STAFF.

12. Pensions may be granted on the following scale :-

£9 per ammun før each year's service (including service as a Temporary Clerk).

Maximum £315.

13. No Auxiliary Male Clerk will be granted a pension before attaining the age of 65 unless in the opinion of the Bank Medical Officer he is mentally or physically incapacitated for further service, and in no case will a pension be granted for less than 10 years' service (including service as a Temporary Clerk), of which at least 5 years must have been served as an Auxiliary Male Clerk.

### PERMANENT WOMEN CLERKS.

- 14. A Woman Clerk may apply for permission or may be required to retire at, or over, 45 years of age, and retirement shall be compulsory at 50 years.
- 15. Pensions may be granted to Women Clerks retiring at or over 45 years of age, at the rate of one-liftieth of their salary at the date of retirement for each completed year of service with a maximum of three-lifths of their salary; and on a similar scale to those of over 10 years' service who, in the opinion of the Bank Medical Officer, are mentally or physically incapacitated for further service.
- 16. Pension shall be hased on ordinary salary, additional salary, class salary—including part "at risk"—and personal salary. Adjustment salary, allowances in lieu of lunch, for long hours or special work and other special allowances shall not rank for pension.

The pension of a Clerk up to and including the rank of Assistant to Superintendent shall be calculated on salary under New Scale at date of retirement. The pension of the Superintendent and the Deputy Superintendent shall be calculated during the first three years of the New Scale on the average salary since the inception of the New Scale and thereafter on the average annual amount of salary received during the three years preceding retirement.

17. Pensions shall not be granted to Women Clerks of less than 10 years' service.

### AUXILIARY WOMEN CLERKS.

- 18. Retirement will be compulsory on attaining the age of 50 years.
- 19. Pensions may be granted to Auxiliary Women Clerks at the rate of one-fiftieth of their salary at the date of retirement for each completed year of service (such service to count from the date of entry or age of 18 whichever is later) with a maximum of three-fifths of their salary.
- 20. No Auxiliary Woman Clerk will be entitled to a pension before attaining the age of 50 unless in the opinion of the Bank Medical Officer she is mentally or physically incapacitated for further service and in no case will a pension be granted for less than 10 years' service (including service as a Temporary Clerk) of which at least 5 years must have been served as an Auxiliary Clerk.
- Pension shall be based on ordinary salary and additional salary. Allowances in lieu of lunch, for long hours or special work and other special allowances shall not rank for pension.

Pension shall be calculated on salary under New Scale at date of retirement.

Pursuant to an Order of the Court of Directors of the 18th February, 19:26.

H. TILDEN,

Secretary.

### TERMS OF SERVICE

Salary

Age 38 ... £350 per annum

Rising by £50 per annum at intervals of every three years

to £700

Thus he will receive in 1946 at

Age 59 ... £700 per annum

Age of Retirement 65

Three months' Notice to be given on either side.

The Librarian to have the right to resign at any time subject to the notice referred to above.

The Bank do not propose to take any cognisance of the existing Policy which it is understood Mr.Cotton has in force.

Leave

Four weeks for first 8 years, subsequently, five weeks.

It is proposed that the Bank should purchase an Annuity which will produce ... £350 per annum

when the Librarian reaches the age of 65.

This will cost ... £74: 1: 8 per annum

A surrender value attaches to this Annuity by which all premiums paid, plus compound interest at  $3\frac{1}{4}\%$  per annum, are payable at any time before the chosen age, e.g.:-

Surrender Value at age 55 = £1,572

" " 60 = £2,253

1 11 11 65 = £3,052

Note

No provision is made in this scheme for any payment to the Librarian's Widow should he die shortly after attaining the age of 65.