



## Capital+ reporting requirements – timeline of onboarding activity

This document outlines key dates and activity for firms subject to Capital+ reporting requirements,<sup>1</sup> specifically onboarding activities for the Bank of England's Electronic Data Submission (BEEDS) portal leading up to firms' submission deadline.

Timelines are provided based on a firm's first reporting deadline, and will be reviewed and updated as appropriate.

- Firms with first reporting deadline **in December 2017**
- Firms with first reporting deadline **in January 2018**
- Firms with first reporting deadline **in February 2018**
- Firms with first reporting deadline **in March 2018**
- Firms with first reporting deadline **in April 2018**
- Firms with first reporting deadline **in May 2018**
- Firms with first reporting deadline **in June 2018**
- Firms with first reporting deadline **in August 2018**
- Firms with first reporting deadline **in October 2018**
- Firms with first reporting deadline **in November 2018**

For updates on Capital+ reporting visit the Regulatory reporting – Banking sector webpage.

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<sup>1</sup> As set out in PS32/16 'Responses to Chapter 3 of CP17/16 - forecast capital data', found at [www.bankofengland.co.uk/prudential-regulation/publication/2016/financial-statements-responses-to-chapter-3-of-cp-1716](http://www.bankofengland.co.uk/prudential-regulation/publication/2016/financial-statements-responses-to-chapter-3-of-cp-1716). Details of Taxonomy are available on the PRA website, at [www.bankofengland.co.uk/prudential-regulation/regulatory-reporting/regulatory-reporting-banking-sector](http://www.bankofengland.co.uk/prudential-regulation/regulatory-reporting/regulatory-reporting-banking-sector).



## Timeline for firms with first reporting deadline in **December 2017**

| Date  | Activity   |
|---|--|
| Tuesday 27 June 2017                        | PRA to contact firms to nominate a principal user and confirm their details, and confirm User Acceptance Testing (UAT) dates (via email) |
| Tuesday 11 July 2017                        | Deadline for firms to respond to PRA request for nominated principal user.   |
| w/c 24 July 2017                            | BEEDS onboarding pack of guidance materials sent to principal users.   |
| Monday 31 July 2017 – Friday 11 August 2017 | UAT login details sent (via email) and access granted to a UAT environment.  |
| Sunday 1 October 2017                       | Reporting requirements set out in PS32/16 take effect.   |
| Wednesday 18 October 2017                   | BEEDS onboarding pack of guidance materials sent to principal users as a reminder.   |
| Wednesday 25 October 2017                   | Access to the live BEEDS portal granted for principal users.   |
| Wednesday 1 November 2017                   | Firms will receive an email notification of the expected returns and will be able to begin submitting ahead of the reporting deadline.   |



## Timeline for firms with first reporting deadline in **January 2018**

| Date                  | Activity   |
|-----------------------|--|
| Sunday 1 October 2017 | Reporting requirements set out in PS32/16 take effect.   |
| w/c 9 October 2017    | PRA to contact firms to nominate a principal user and confirm their details, and confirm User Acceptance Testing (UAT) dates (via email).  |
| November 2017         | Deadline for firms to respond to PRA request for nominated principal user.   |
| w/c 13 November 2017  | BEEDS onboarding pack of guidance materials sent to principal users.<br><br>UAT login details sent (via email) and access granted to a UAT environment.  |
| w/c 1 January 2018    | BEEDS onboarding pack of guidance materials sent to principal users as a reminder.<br><br>Access to the live BEEDS portal granted for principal users. The PRA strongly encourages the principal user to create additional users for their firm.<br><br>Firms will receive an email notification of the expected returns and will be able to begin submitting ahead of the reporting deadline. |



## Timeline for firms with first reporting deadline in **February 2018**

| Date                  | Activity   |
|-----------------------|--|
| Sunday 1 October 2017 | Reporting requirements set out in PS32/16 take effect.   |
| w/c 9 October 2017    | PRA to contact firms to nominate a principal user and confirm their details, and confirm User Acceptance Testing (UAT) dates (via email).  |
| November 2017         | Deadline for firms to respond to PRA request for nominated principal user.   |
| w/c 13 November 2017  | BEEDS onboarding pack of guidance materials sent to principal users.<br><br>UAT login details sent (via email) and access granted to original UAT environment.   |
| w/c 8 January 2018    | UAT login details sent (via email) and access granted to new UAT environment.  |
| w/c 22 January 2018   | BEEDS onboarding pack of guidance materials sent to principal users as a reminder.<br><br>Access to the live BEEDS portal granted for principal users. The PRA strongly encourages the principal user to create additional users for their firm.<br><br>Firms will receive an email notification of the expected returns and will be able to begin submitting ahead of the reporting deadline. |



## Timeline for firms with first reporting deadline in **March 2018**

| Date                    | Activity  |
|-------------------------|---|
| Sunday 1 October 2017   | Reporting requirements set out in PS32/16 take effect.  |
| w/c 4 December 2017     | PRA to contact firms to nominate a principal user and confirm their details.  |
| Monday 18 December 2017 | Deadline for firms to respond to PRA request.   |
| w/c 8 January 2018      | BEEDS onboarding pack of guidance materials sent to principal users.<br><br>UAT login details sent (via email) and access granted to a UAT environment. |
| w/c 29 January 2018     | Access to the live BEEDS portal granted for principal users. The PRA strongly encourages the principal user to create additional users for their firm.  |
| w/c 5 February 2018     | Firms will receive an email notification of the expected returns and will be able to begin submitting ahead of the reporting deadline.                  |



## Timeline for firms with first reporting deadline in **April 2018**

| Date                    | Activity  |
|-------------------------|---|
| Sunday 1 October 2017   | Reporting requirements set out in PS32/16 take effect.  |
| w/c 4 December 2017     | PRA to contact firms to nominate a principal user and confirm their details.  |
| Monday 18 December 2017 | Deadline for firms to respond to PRA request.   |
| w/c 8 January 2018      | BEEDS onboarding pack of guidance materials sent to principal users.<br><br>UAT login details sent (via email) and access granted to a UAT environment. |
| w/c 26 February 2018    | Access to the live BEEDS portal granted for principal users. The PRA strongly encourages the principal user to create additional users for their firm.  |
| w/c 5 March 2018        | Firms will receive an email notification of the expected returns and will be able to begin submitting ahead of the reporting deadline.                  |



## Timeline for firms with first reporting deadline in **May 2018**

| Date                    | Activity   |
|-------------------------|--|
| Sunday 1 October 2017   | Reporting requirements set out in PS32/16 take effect.   |
| w/c 11 December 2017    | PRA to contact firms to nominate a principal user for the UAT environment and confirm their details.   |
| Friday 29 December 2017 | Deadline for firms to respond to PRA request.  |
| w/c 8 January 2018      | BEEDS onboarding pack of guidance materials sent to principal users.<br><br>UAT login details sent (via email) and access granted to a UAT environment.  |
| February 2017           | PRA to contact firms to nominate a principal user for the live BEEDS portal and confirm their details.   |
| February/March 2018     | Deadline for firms to respond to PRA request.  |
| March 2018              | BEEDS onboarding pack of guidance materials sent to principal users.<br><br>Access to the live BEEDS portal granted for principal users. The PRA strongly encourages the principal user to create additional users for their firm. |
| April 2018              | Firms will receive an email notification of the expected returns and will be able to begin submitting ahead of the reporting deadline.   |

NB: For firms with a reporting deadline after April 2018, the PRA will aim to provide a UAT window once a quarter. Firms are strongly encouraged to utilise the UAT window provided in January 2018.



## Timeline for firms with first reporting deadline in **June 2018**

| Date                    | Activity   |
|-------------------------|--|
| Sunday 1 October 2017   | Reporting requirements set out in PS32/16 take effect.   |
| w/c 11 December 2017    | PRA to contact firms to nominate a principal user for the UAT environment and confirm their details.   |
| Friday 29 December 2017 | Deadline for firms to respond to PRA request.  |
| w/c 8 January 2018      | BEEDS onboarding pack of guidance materials sent to principal users.<br><br>UAT login details sent (via email) and access granted to a UAT environment.  |
| March 2018              | PRA to contact firms to nominate a principal user for the live BEEDS portal and confirm their details.<br><br>Deadline for firms to respond to PRA request.  |
| April 2018              | BEEDS onboarding pack of guidance materials sent to principal users.<br><br>Access to the live BEEDS portal granted for principal users. The PRA strongly encourages the principal user to create additional users for their firm. |
| April/May 2018          | Firms will receive an email notification of the expected returns and will be able to begin submitting ahead of the reporting deadline.   |

NB: For firms with a reporting deadline after April 2018, the PRA will aim to provide a UAT window once a quarter. Firms are strongly encouraged to utilise the UAT window provided in January 2018.



## Timeline for firms with first reporting deadline in **August 2018**

| Date                    | Activity   |
|-------------------------|--|
| Sunday 1 October 2017   | Reporting requirements set out in PS32/16 take effect.   |
| w/c 11 December 2017    | PRA to contact firms to nominate a principal user for the UAT environment and confirm their details.   |
| Friday 29 December 2017 | Deadline for firms to respond to PRA request.  |
| w/c 8 January 2018      | BEEDS onboarding pack of guidance materials sent to principal users.<br><br>UAT login details sent (via email) and access granted to a UAT environment.  |
| May 2018                | PRA to contact firms to nominate a principal user for the live BEEDS portal and confirm their details.   |
| May/June 2018           | Deadline for firms to respond to PRA request.  |
| June 2018               | BEEDS onboarding pack of guidance materials sent to principal users.<br><br>Access to the live BEEDS portal granted for principal users. The PRA strongly encourages the principal user to create additional users for their firm. |
| July 2018               | Firms will receive an email notification of the expected returns and will be able to begin submitting ahead of the reporting deadline.   |

NB: For firms with a reporting deadline after April 2018, the PRA will aim to provide a UAT window once a quarter. Firms are strongly encouraged to utilise the UAT window provided in January 2018.



## Timeline for firms with first reporting deadline in **October 2018**

| Date                    | Activity  |
|-------------------------|---|
| Sunday 1 October 2017   | Reporting requirements set out in PS32/16 take effect.  |
| w/c 11 December 2017    | PRA to contact firms to nominate a principal user for the UAT environment and confirm their details.  |
| Friday 29 December 2017 | Deadline for firms to respond to PRA request.   |
| w/c 8 January 2018      | BEEDS onboarding pack of guidance materials sent to principal users.<br><br>UAT login details sent (via email) and access granted to a UAT environment.   |
| July 2018               | PRA to contact firms to nominate a principal user for the live BEEDS portal and confirm their details.  |
| July/August 2018        | Deadline for firms to respond to PRA request.   |
| August 2018             | BEEDS onboarding pack of guidance materials sent to principal users<br><br>Access to the live BEEDS portal granted for principal users. The PRA strongly encourages the principal user to create additional users for their firm. |
| September 2018          | Firms will receive an email notification of the expected returns and will be able to begin submitting ahead of the reporting deadline.  |

NB: For firms with a reporting deadline after April 2018, the PRA will aim to provide a UAT window once a quarter. Firms are strongly encouraged to utilise the UAT window provided in January 2018.



## Timeline for firms with first reporting deadline in **November 2018**

| Date                    | Activity  |
|-------------------------|---|
| Sunday 1 October 2017   | Reporting requirements set out in PS32/16 take effect.  |
| w/c 11 December 2017    | PRA to contact firms to nominate a principal user for the UAT environment and confirm their details.  |
| Friday 29 December 2017 | Deadline for firms to respond to PRA request.   |
| w/c 8 January 2018      | BEEDS onboarding pack of guidance materials sent to principal users.<br><br>UAT login details sent (via email) and access granted to a UAT environment.   |
| August 2018             | PRA to contact firms to nominate a principal user for the live BEEDS portal and confirm their details.<br><br>Deadline for firms to respond to PRA request.   |
| September 2018          | BEEDS onboarding pack of guidance materials sent to principal users<br><br>Access to the live BEEDS portal granted for principal users. The PRA strongly encourages the principal user to create additional users for their firm. |
| October 2018            | Firms will receive an email notification of the expected returns and will be able to begin submitting ahead of the reporting deadline.  |

NB: For firms with a reporting deadline after April 2018, the PRA will aim to provide a UAT window once a quarter. Firms are strongly encouraged to utilise the UAT window provided in January 2018.

December 2017