



## Notes on submitting leverage ratio data

Firms should submit their completed FSA083 and FSA084 returns in XML format. Methods for generating the XML data are as follows:

**Method 1:** If you wish to automate the outputting of the data from your own systems, please contact your line supervisor to request an XSD to allow you to validate the XML that you output.

**Method 2:** If you wish to output the data manually, please use the reporting templates provided<sup>1</sup>. Once completed, please right click any of the cells in the template, select 'XML' > 'Export'. This will export an XML file for you to clear all validation items before sending to the secure email inbox. Alternatively you can click on the 'Export to XML' tab on the ribbon, and select 'Export' to export an XML file.

Please note that all validation errors should be cleared before submission to avoid rejections of your returns.

Numerical data should be reported in absolute values rounded to the nearest whole number in the reporting currency.

Only values should be inserted. Please do not insert any additional rows, columns, formulae or links to other data sources.

Please submit the validated XML data via your usual secure email system to:

[PRAlleverageratioreturns@bankofengland.co.uk](mailto:PRAlleverageratioreturns@bankofengland.co.uk).

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<sup>1</sup> FSA083: [www.bankofengland.co.uk/pru/Documents/crdiv/fsa083.xltx](http://www.bankofengland.co.uk/pru/Documents/crdiv/fsa083.xltx)

FSA084: [www.bankofengland.co.uk/pru/Documents/crdiv/fsa084.xltx](http://www.bankofengland.co.uk/pru/Documents/crdiv/fsa084.xltx)