**Transforming Data Collection from the UK Financial Sector:
Submission form for demo days**

This form should be completed by vendors wishing to submit potential solutions for use cases as part of the Bank of England (BoE) and Financial Conduct Authority’s (FCA) joint work programme on transforming data collection from the UK financial sector. The use cases are:

* Quarterly Derivatives Return
* Commercial Real Estate (CRE) database

All submissions will be reviewed by the joint transformation programme. Successful vendors will be invited to attend one of our demo days to present their proposal to a small panel of representatives from the BoE, FCA and reporting firms involved in the joint transformation programme. For further information about the joint transformation programme and the use case please visit the BoE [website.](https://www.bankofengland.co.uk/paper/2020/transforming-data-collection-from-the-uk-financial-sector)

Please complete all of the fields below and send your submission to TDCSecretariat@bankofengland.co.uk. If you have any questions, please contact us via the same email address.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Job title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Firm / Organisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Which use case are you submitting a potential solution for:**

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**Please describe your proposed solution demonstration and how it meets the requirements outlined in the request for input document (max 500 words):**

I confirm that I have approval from my organisation to make this submission (delete if not applicable)

Yes / No

**Privacy notice**

*Information we collect*

In this form the Bank of England and the Financial Conduct Authority (‘we’) collect personal data about you. This information includes contact details, professional information and any other personal data you choose to supply as part of your submission.

*Why we need your personal data*

The Bank and FCA collect your personal data for the purpose of reviewing and assessing your submission and to further engage with you regarding your potential solution idea.

*What we do with your personal data*

The Bank and the FCA are ‘joint controllers’ in respect of the personal data they process. Our basis for processing this information is that it is necessary to do so for the performance of a task carried out in the public interest.

Personal data will be retained for the duration of the programme to facilitate the TDC programme or otherwise in accordance with the Bank’s or FCA’s applicable document retention policies, which are available [here](https://www.bankofengland.co.uk/-/media/boe/files/about/human-resources/records-classification-scheme.pdf?la=en&hash=885AC4A5171EA754039755125A7F3210835C5606) and [here](https://www.fca.org.uk/publication/systems-information/retention-schedule.pdf).

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*Your rights*

For more information about how the Bank processes personal data, please see: <https://www.bankofengland.co.uk/legal/privacy>.

Further information about how the FCA processes personal data is set out in the FCA’s [Privacy Notice](https://www.fca.org.uk/privacy).

You have a number of rights under data protection laws. To contact an organisation about those rights, including making a request for the personal data the organisations hold, visit the relevant website listed above. You can also report concerns to the Information Commissioner’s Office, the regulatory authority for data protection in the UK. Contact details can be found on their [website](https://ico.org.uk/concerns).