HOUBLON-NORMAN/GEORGE FELLOWSHIPS

Please type your responses throughout the form.

For notes on the conditions governing applications please see Houblon Norman /George Fellowship Guidelines at the end of this form and https://www.bankofengland.co.uk/research/research-funding-and-fellowships

Application for:	**Senior Fellowship** ☐ **Awarded to tenured, full or chaired professors**	**Fellowship** ☐
Title: Please enter your title (e.g. Ms, Mr, Prof, Dr).		
Full Name:		
Present Occupation:		
E-mail:		

Are you eligible to work in the UK? If you select 'No' and your application is successful, we will be in touch to request further details to support a visa sponsorship.	☐ **Yes**	☐ **No**

Timing and length of Fellowship requested
(preferably within the academic year 2027/2028)
Please note that we favour fellowships of a longer length.

No of Months:		**From:**		**To:**	

Title of Research: (not more than 20 words)

Research Work Proposal
Please submit your Research Proposal as a separate document.
Guidance notes are provided at the end of this form. Please ensure you read them carefully before submitting.

Referees
Please provide the details of two referees who are familiar with your previous work and can comment on your suitability to undertake the proposed research.

Applicants are strongly encouraged to share their research proposal with their referees to ensure informed and relevant references.

Referees should submit their references directly to the Fund's Secretary via **MA-HNGFund@bankofengland.co.uk** before the application deadline of **Monday 7th December 2026**. Please note that any references received after this date may not be included in your application pack, and referees will not be contacted directly by the Fund if references are not received.

Referee 1		**Referee 2**	
Name:		**Name:**	
E-mail:		**E-mail:**	

Financial Details: Fellows will receive a per diem to support them throughout the duration of their fellowship. Before submitting your application, please consult the guidance notes at the end of this form for full details on eligibility criteria, fellowship structure, per diem rates, and operational expectations.
Other Financial Assistance: Please indicate any other sources from which financial support has been or will be received for the proposed research. This includes any organisations or universities to which you have applied or intend to apply. Kindly note that the Fund does not cover conference-related expenses.
Other Relevant Considerations: Name any factors not mentioned above to which attention should be drawn. If space is insufficient, a note giving more detail may be attached to this form.
Please specify where you heard of the Fellowships:

Applicant's signature:	**Date:**

Please also complete the Diversity Monitoring Form on the following page.

Checklist of Attachments/Actions

Attachment	Included	Actioned
CV	☐	
Research Work Proposal	☐	
Completed Application Form		Return to the Fund's Secretary via MA-HNGFund@bankofengland.co.uk by **Monday 7th December 2026**
Referee Instructions		Applicants should advise their referees to submit references directly to the Fund's Secretary via MA-HNGFund@bankofengland.co.uk by **Monday 7th December 2026**

Houblon Norman/George Fellowship – 2027/2028

Diversity Monitoring Form

We are asking all applicants to complete the Diversity Monitoring Form to enable us to monitor the effectiveness of our approach to equality and diversity.

Full Name	

What is your ethnic group? Choose one

☐	White	• English / Welsh / Scottish / Northern Irish / British • Irish • Gypsy or Irish Traveller • Any other White background
☐	Mixed / multiple ethnic groups	• White and Black Caribbean • White and Black African • White and Asian • Any other Mixed/multiple ethnic background
☐	Asian / Asian British	• Indian • Pakistani • Bangladeshi • Chinese • Any other Asian background
☐	Black / African / Caribbean / Black British	• African • Caribbean • Any other Black/African/Caribbean background
☐	Other ethnic group	• Arab • Any other ethnic group
☐	Prefer not to say	

Gender

☐	Female
☐	Male
☐	Prefer not to say

Privacy Notice

Information we collect
By completing this form, the Bank of England ('we' or the 'Bank') collects personal data about you. This includes contact details, professional information, financial details, and information about your eligibility to work in the EU and special category data of ethnicity and gender information. We may also collect personal information from your CV.

Why we need your personal data
We collect your personal data to process your application for a Houblon-Norman and George Fellowship.

Our basis for processing this data is that it is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Bank. To the extent that we process special categories of personal data, we do so for the purposes of carrying out the obligations and exercising the specific rights of the Bank or of the data subject in the field of employment law.

What we do with your personal data

Information provided in this form will be used for the purpose of reviewing your Fellowship application and to contact you as required. We will share this information with members involved in the Houblon-Norman George Recruitment process. Your personal data will only be kept on Bank premises.

Your data will be retained for 5 years. You can request that we no longer use your personal data, by writing to us as described below.

How this notice applies to other individuals

We also collect the name and contact details for your referees. You should let your referees know that you are nominating them. Where you provide us with personal data relating to another person, if appropriate, please explain the information in this notice to them, and tell them how to access a copy.

Your rights

You have a number of rights under data protection laws (for example, you have the right to ask us for a copy of the personal data the Bank holds about you. This is known as a 'Subject Access Request'). You can ask us to change how we process or deal with your personal data, and you may also have the right in some circumstances to have your personal data amended or deleted.

To find out more about those rights, to make a complaint, or to contact our Data Protection Officer, please see our website at bankofengland.co.uk/privacy.

HOUBLON-NORMAN/GEORGE FELLOWSHIPS GUIDELINES (INCLUDING PER DIEMS)

To ensure clarity and consistency in the administration of the Houblon-Norman and George Fellowships, the following guidelines outline key aspects of the programme—including eligibility, fellowship structure, per diem allowances, and operational expectations.

1. Eligibility

- Applicants should be postdoctoral or possess equivalent experience, with a demonstrated ability to undertake independent research in economics or finance.
- Applicants' research should focus on an economic or financial topic of their own choice, preferably one that would be particularly beneficial to study at the Bank of England. Applicants are encouraged to consult the Bank of England Agenda for Research. When assessing applications, the trustees will place particular emphasis on the relevance of the proposed research to current issues in economics and finance.

2. Per Diem Rates

- Senior Fellows (defined as tenured, full, or chaired professors): £450 per day
- Fellows: £300 per day
- These rates apply for the entire duration of the fellowship, including weekends (7 days per week).
- Per diems are intended to cover subsistence costs, including travel, accommodation, and incidental expenses incurred while undertaking the Fellowship.

3. Exclusions

- Applicants on paid sabbatical and based in London are not eligible for a per diem, as they are not expected to incur subsistence costs such as travel, accommodation, or incidental expenses.
- Per diem allowances do not cover salary costs and should not be viewed as a substitute for remuneration.
- Per diem allowances do not cover the university's indirect costs, such as administrative support, facilities maintenance, or utilities.

4. Claim Process

- Fellows must submit a per diem claim form within 30 days of the month end to ensure prompt payment processing.
- Receipts are not required for per diem claims; however, applicants must specify the exact dates covered by each claim.

5. **Caveats**
    - If you have previously completed a Houblon-Norman/George Fellowship, please note that a minimum gap of five years is required before applying for another fellowship.
    - The length of the fellowship is flexible but will normally be no shorter than one month and no longer than one year.
    - Per diem payments are capped at a maximum of 365 days, unless exceptional approval is granted in advance.
    - Fellows are responsible for ensuring compliance with any tax reporting obligations related to their per diem payments.
6. **Fellowship Engagement and Presence at the Bank**
    - Fellows are expected to engage actively with the Bank's research community throughout the duration of their fellowship.
    - While the exact pattern of attendance will vary depending on the nature and length of the fellowship, Fellows should normally spend sufficient time at the Bank to support meaningful collaboration and engagement with Bank staff.
    - As a guide, Fellows undertaking a full-time fellowship should normally be present at the Bank for the majority of their fellowship period, unless alternative arrangements have been agreed in advance.
    - Fellows undertaking part-time fellowship should normally be present at the Bank for the majority of their fellowship working time, unless alternative arrangements have been agreed in advance.
    - Fellows should maintain regular contact with their Bank collaborator, host division, or sponsor and are encouraged to participate in the wider research life of the Bank, including presenting their research and attending appropriate research events.
7. **Fellowship Outputs**
    - Fellows may be invited to present their research at seminars, workshops, conferences or other Bank events during their fellowship.
    - At the conclusion of the fellowship, Fellows will be required to submit a short fellowship report summarising the research undertaken, the outcomes achieved, and any resulting publications, working papers, presentations, or other outputs.
8. **Security Clearance, Immigration and Access Requirements**
    - Fellowship awards are conditional upon the successful completion of any required pre-employment checks, security vetting, right-to-work verification and immigration requirements.

- Fellows are responsible for providing any documentation required to support these checks in a timely manner.
- Failure to satisfy the Bank's security, immigration or compliance requirements may result in a delay to, or withdrawal of, a fellowship offer.

9. Restrictions and Limitations

- Office Space: Fellows are not allocated individual office space. As with all researchers at the Bank, meeting rooms and shared spaces within the assigned division will be available for use as needed.
- Policy Committee Events: Fellows are not permitted to attend events relating to Monetary Policy Committee (MPC), Financial Policy Committee (FPC), Prudential Regulation Committee (PRC), or any similar Bank policy committee, including sessions where Bank staff brief committee members.

10. Confidentiality and Public Communications

- Fellows will be required to observe all applicable confidentiality and secrecy requirements relating to any Bank information, documents or materials to which they have access during the tenure of the Fellowship.
- Fellows must not disclose or make use of confidential Bank information except as authorised by the Bank.
- During the tenure of their Fellowship, Fellows should notify the Chief Economist in advance of any public statement (oral or written), publication, presentation, media engagement, or other public communication relating to their Fellowship, research undertaken at the Bank, or matters that may reasonably be associated with the Bank.

11. Confidential data and information access

- If awarded a fellowship, you will not automatically be granted access to the confidential information or data you require for your research proposal.
- Any Fellow who may require access to confidential information or data must have a named Bank collaborator/co-author.
- Access to Bank systems, data and information will be granted only where required for approved research activities and in accordance with the Bank's information security and confidentiality policies.

NOTES FOR GUIDANCE WHEN COMPLETING QUESTION
RESEARCH WORK PROPOSAL

We welcome project proposals formatted according to the guidelines established by National Science Foundation (NSF).

When preparing your research work proposal, the applicant should consider the checklist below. The list need not be completely adhered to but may help in completing the proposal. Starred items may be viewed as of particular importance.

(a) What are the objectives of the research?
(b) * Benefits to the Bank and the Fund's mission
(c) * During the tenure of your Fellowship you will be particularly expected to interact with members of the Bank staff (and play an active part in the Bank's research activities). Please indicate how you would expect to benefit from this contact.
(d) * What are the biggest risks to the successful completion of the project
(e) How does it relate to other research in the same field that either has been completed or is going on now?
(f) Are the results expected to have any general or practical applications?
(g) How will the research be done? What techniques will be used? What were the reasons which led to the adoption of these methods and techniques?
(h) If the research involves gaining access to the facilities or data of institutions or organisations, what assurance can be provided that access will be obtainable?
- Please describe the nature of any confidential information or specific data sets you may need access to whilst undertaking the fellowship at the Bank of England.

(i) How will the research be organised and phased over the duration of the Fellowship?
(j) *How will the results of the research be disseminated

There is a 15-page limit, on your research proposal.

Your application will be assessed based on

- Benefits to the Bank and the Fund's mission
- What are the biggest risks to the successful completion of the project