Bank of England

Navigational changes to BEEDS Portal

BEEDS Portal Administration



Homepage

BEFORE

BANK OF ENGLAN	D	BEEDS PORTAL
Firstname Surname , .123 Firn	(Change firm)	4 G
Welcome to the BEEDS por	al	
The BEEDS (Bank of England Electronic Outstanding returns that are ready for o The submission functionality can be use • Submit finalised returns. • View the firm's submission histor • Request resubmissions of return The portal can also be used for user ac Further guidance on the portal is availa Notifications)ata Submission) portal can be used to create, ompletion can be found under "Upload/Edit Re d to: /. s where necessary. ount management and viewing the firm profile ole in the user guide which can be found under	edit and submit returns online. :turns" in the menu. e. r "Help and Guidance" in the menu.
Dismiss	Received	Subject

AFTER

Ba	ınk of	England		BEEDS	Portal
	Firstname	e Surname , .123 F	irm (Change firm)	۵	œ
nu E	Welc	ome to the B	EEDS portal		
	The BEED	S (Bank of England Elec	tronic Data Submission) portal can be used to create, edit and submit return	is online.	
	Outstandi	ng returns that are ready	for completion can be found under "Upload/Edit Returns" in the menu.		
	The subm	ission functionality can b	e used to:		
	 Suit Vie Rec 	bmit finalised returns. w the firm's submission I quest resubmissions of re	nistory. eturns where necessary.		
	The portal	I can also be used for us	er account management and viewing the firm profile.		
	Further gu	idance on the portal is a	vailable in the user guide which can be found under "Help and Guidance" ir	n the menu.	
	Notifica	ations			
	Dismiss	Received	Subject		
		03/02/2023 13:38:39	Available for Completion: BoE Test Reporter (CDOD use only) - PMR CCF (CCPSTL268636)	P Test 1GB	
		03/02/2023 13:33:37	XML Validation Errors: BoE Test Reporter (CDOD use only) - PMR CCP Te (CCPSTL268635) for 31/01/2040	est 500MB	

• BEEDS Portal branding has been updated and is now inline with the BoE Website.

Homepage

BEFORE



AFTER





• All required return activity is now accessed in one area of portal: 'Menu' > 'Returns'.

Return Page

BEFORE

BANK OF ENGLA	BE	EDS P	ORTA			
Firstname Surname , .123 Firm (Change firm)						
Jpload/Edit Returns						
The returns listed below are in draft and must be completed prior to the submission due date. To create new returns, use the "Create Return" functionality in the menu.						
Return name	Reference	Revision	Categories	Status	Return end date	Due date

AFTER

Bo	ank of Englo	and					BI	EEDS F	Portal
	Firstname Surname ,	.123 Firm (Cr	ange firm))				•	G
	Draft Returns This page allows you to pe	erform all activities	related to	managing returns.					
	Upload/Edit Returns								
	Name	Reference	Revision	Categories	Status	End date	Due date	Actions	
		9				T 9		m >	
	OS Test	OS268637	<u>0.1</u>		No Data	03/02/2023	24/02/2023	л.	

• Here you can view all outstanding returns, view submission (return history), request resubmissions or create ad-hoc returns if your permissions allow.

Historic Submissions

BEFORE

	moria	inc.	Jamane , . 125 mm	i (change
Menu	Upload	d/E	dit Returns	
Home Upload/E	dit Returns		listed below are in draft and	d must be d
Submissi	on	+	Submit Return	`eturn" fur
Manage F	Returns	+	Submission History	Referer
Help and	Guidance		Request Resubmission	Kererer
Firm Prof	ìle			OS2705
Manage l	Jsers	+		
My Detail	s	+		
Logout				

AFTER



• To view your return history and download previous submissions, go to the Returns page and click 'View Submissions'.

Managing your own details

BEFORE

Menu				
\equiv	Welcome	to the BEEDS portal		
Home		Pank of England Electronic Data S		
Upload/Edit	Returns	bank of England Electronic Data 5		
Submission +		; returns that are ready for comple		
Manage Returns +		sion functionality can be used to:		
Help and Gu	uidance	nit finalised returns.		
Firm Profile		the firm's submission history. est resubmissions of returns whe		
Manage Use	ers +	an also be used for user account		
My Details	+	View/Edit My Details		
Logout		Update Password		
	Notificat	Update Security Questions		
	Dismiss	Received		

AFTER

BEEDS Port	tal —		
▲ ⊖	My Details	Ļ	
	View/Edit My Details Please, note, that you can update need to logout and login again. Review your user account details	e either the Email address or the Tele below. To update, please enter new	phone number at a time and to update both, you would details and click the update button.
	Confirm current password: First name:	Firstname	* *
	Surname: Email address:	Surname	Locked Due to Permission Settings
	relephone number.	International Area code Number	
	Assigned permissions / roles: •		
	Edit My Password		v

• Managing your own details, including name and passwords is found by clicking on the user icon in the top right hand corner of the screen.

Requesting A Resubmission

BEFORE

Wenu Weld	come to the BEEDS portal
Home	Bank of England Electronic Data S
Upload/Edit Return	IS
Submission	+ Submit Return
Manage Returns	+ Submission History ^{d to:}
Help and Guidance	Request Resubmission
Firm Profile	the tirm's submission history.

Showing returns from:

Return name	Reference	Revision	Categories	Return end date	Due date	Action
•	۹ ۹	9		- · · · · · · · · · · · · · · · · · · ·	- P	
QFS	SIIR02439	2.0	qfs	30/03/2016	31/03/2016	Request Resubmission
Occasional submission return	OS10000001	1.0		25/03/2016		Request Resubmission
Occasional submission	OS1000001	1.0		23/03/2016		Request Resubmission
Amend Group structure	AGS1000000	1.0		22/03/2016		Request Resubmission
						Paguast

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AFTER



Draft Returns

This page allows you to perfe

Lew Submissions

		Ļ	
End date	Due date	Actions	
▼ 9	- P		
30/03/2016	31/03/2016	A 12	
25/03/2016	L	人民	
23/03/2016		月記	
22/03/2016		人花	

Creating A Return

BEFORE

Menu

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• If your user permissions require, you will see the ability to create returns in the Returns page.

AFTER

Submitting Return (manual submission)

BEFORE

Menu (Change firm)	Мори
	View Return
Home	
Upload/Edit Returns	Return name: 00 Test OS 2 06/02
Submission	Return end date: 06/02/2023
alidated, the return	Return status: Complete
Manage Returns + Submission History	
Reports Request Resubmission	Actions
Help and Guidance	Validate &
Folder Repeatable Folder Form Add	
Manage Users +	Select a template to view
My Details +	00 Test OS 2 06/02
Logout ccasional Submission OS	👘 🥑 Occasional Submission OS 🚯
Cccasional Submission	Occasional Submission

AFTER

 If your return requires manual submissions, simply go to the Returns page and upload your file as normal. Once it has finished uploading you will see the option to validate & submit appears on the same page. Click this and confirm – your submission will then be complete.

Managing Other Users

BEFORE

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Menu	Upload	d/E	dit Returns	
Home Upload/E Submissi	dit Returns	+	listed below are in draft and w returns, use the "Create	d must Return
Manage F Help and	Returns Guidance	+	Return name	Ref
Firm Prof	île			OS2
Manage l	Users	+	Create User	
My Detail	s	+	View/Edit User	
Logout				_

AFTER





• The help and guidance section can still be found on the Menu

